

SOP13. BED FRAME

STEP 1. PREPARE Ensure protective clothing is worn as advised and your hands are clean and dry. Carry out safety checks on the equipment as instructed in the user manual. Place all warning/safety signs are correctly positioned around the area to be cleaned. Wearing the disposable gloves, remove any large debris and place in the refuse sack.

STEP 2. SETTING UP Set the machine ready for use as per the user manual supplied. Fill/refill the water bottle to the correct level. Ensure the waste vacuum bucket is empty. Open doors and windows in the area to allow the steam to ventilate. Remove mattress from bed, cover any electrical boxes or controls with water proof protection.

STEP 3. SAFETY

NEVER use steam for cleaning the following electrical bed components:

Actuators, Electrical Cables, Nurse ACP Control Unit Handset, Patient Handset, Control Boxes, Junction Boxes, Under Bed Lighting, Built in Hand Set & Nurse ACP on safety panels, Egress Strips, AES Modules , Insider Mechanism of safety side.

ALWAYS clean the above components using either a dry or damp microfibre cloth.

STEP 4. LETS GET STARTED Fit the detail nylon brush to the short steam lance. Connect the short steam lance to the steam only hose, ensuring you lock the clip in position . Fit the steam only hose into the front of the machine ensuring the steam flap clips into place. Turn the steam control knob (if applicable) to your desired setting. Press the steam rocker switch on the top of the handle to dispense the steam.

STEP 5. CLEANING Steam Clean all the tubular frame work of the bed working from left to right. Ensure all surfaces are covered and any passes over lap, remove small detail nylon brushes and fit 50mm brush if necessary for larger frame work, and repeat the clean. Remove all excess moisture using suitable microfibre or paper towel

STEP 6. COMPLETION Use the correct colour coded cloth or paper towel to wipe away any splashes on the skirting boards. Steam clean all equipment that has been used and tidy away, along with safety/warning signs. Dispose of gloves and refuse sack. Wash and dry hands.

Always Think Health & Safety

- DO - Read and understand user manual before carrying out any cleaning tasks
- DO - Display Safety/Warning signs in the correct places
- DO - Lock the steam trigger before changing or connecting accessories
- DO - Report any problems or damage to the machine immediately
- DO - Maintain the machine in accordance with instruction manual
- DO - Use the correct specification of extension lead suitable for the machine
- DO - Ensure correct PPE is worn

- DO NOT – Use the machine if you are untrained
- DO NOT - Use this machine near people, children or animals
- DO NOT - Point the steam at other electrical apparatus
- DO NOT - Use the machine to clean the machine down
- DO NOT - Use on Velvet, satin or leather
- DO NOT - Leave this machine unattended whilst connected
- DO NOT - Hold or touch the steam outlet. This will be extremely hot.